

2018 Suffield on the Green: **Craft Fair Application**

Suffield Town Green, Main Street (Rte 75) Suffield, CT

Sponsored by the Friends of Suffield

BOOTH LOCATION:

SPACE:

For internal use only.

September 8th & 9th, 2018 – Saturday 10-5, Sunday 11-4

Application Deadline is August 1, 2018 (Late fees apply)*7

BUSINESS NAME: _____

CONTACT INFORMATION:

NAME: _____

ADDRESS: _____
Street City State Zip Code

PHONE/E-MAIL: _____
Day Phone Evening Phone E-mail

1. Description of original, handmade craft:

2. Photographs: All crafters, please submit 2 nonreturnable photos showing (1) your craft and (1) display

3. CT Tax ID Number:

4. Registration fee (nonrefundable)*6

_____ \$95

_____ \$10 per electrical plug needed*4

_____ \$20 Late fee⁷ (if received after 8/1/18)

_____ - \$10 Early Bird Discount

(if received by 4/1/18)

5. Booth preference

1st choice:

2nd choice:

6. Mail completed package to:

Friends of Suffield

SOTG: Craft Fair

PO Box 43

Suffield, CT 06078

For more information, visit: www.friendsofsuffield.org

Questions, contact: Milly Guzman-Young 860 - 796 - 7050

Please make checks payable to:

Suffield Friends, Inc.

NOTES:

1. Exhibitors will provide their own tents, tables, and chairs to fit in a 12'x12' space. Items left overnight are the responsibility of your organization.
2. Any Exhibitor departing prior to closing time will not be invited back.
3. It is the responsibility of the booth selling food/beverages to obtain a permit from the North Central District Health Department: 860-745-0383.
4. Electricity can only be run to certain locations. For each plug requested, an exterior-rated 100 ft extension cord is required and all cords need to be covered to prevent anyone from tripping over electrical cords.
5. The event occurs rain or shine, no refunds
6. Returned checks will be charged a \$20.00 administrative fee + all bank charges.
7. Applications received after August 1, 2018 will be assessed a \$20.00 late fee.
8. You must pay a minimum of \$10 for any booth deemed for electricity even if you do not plan on using the electricity.

I do hereby attest that all items represented are handcrafted and have not been purchased for resale

SIGNATURE: _____

For Internal Use Only: Date Received:

Check #:

Amount: \$